

MACMILLIAN INSTITUTE OF APPLIED HEALTH SCIENCES

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COLLEGE PROCEDURE

PROCEDURE TYPE: ACADEMIC

PROCEDURE TITLE: SUPPORT FOR INTERNATIONAL STUDENTS

POLICY #: ACAD-101.15

RESPONSIBILITY: HEAD OF ACADEMIC

APPROVED BY: MACMILLIAN INSTITUTE OF APPLIED HEALTH SCIENCES COLLEGE

EFFECTIVE DATE: DECEMBER 2014

REVISIED: DECEMBER 2023

REVIEW DATE: DECEMBER 2027

STUDENT SUPPORTS

Introduction

MacMillian Institute of Applied Health Sciences College offers a diverse mix of high-quality, relevant programs for career focused international students. College admission processes are carried out in an objective and transparent manner, and admission standards. The College offers a diverse mix of high-quality, relevant programs for career focused students. Our team is here to support you from the moment you choose until you graduate. We offer resources and support before you arrive in Canada and look forward to being a friendly face to welcome you on campus. We invite all new students to join our per-arrival information sessions and hope you find value in the resources we have available to you.

Purpose

This policy and procedure provide a framework by which all prospective international students shall be supported while studying at our institution.

MacMillian Institute of Applied Health Sciences International student's liaison officer is responsible for providing, coordinating, or overseeing the provision of supports to International Students. Drop-in: Do you have a quick question or are looking for some guidance? ask to an International Student Advisor your questions! Beginning from the Fall 2022 semester, our drop-in hours are hybrid, meaning you can join us on Zoom on the links below, or in-person.

MacMillian Institute of Applied Health Sciences does not and will not retain or withhold an International Student's passport, Study Permit, or similar document under any circumstances.

MacMillian Institute of Applied Health Sciences ensures that supports are available to International Students that meet their specific needs including, at a minimum, the supports set out in sections 17.5(b)(1) to 17.5(b)(7), inclusively.

MacMillian Institute of Applied Health Sciences is a Private Postsecondary Institution That provides support services related to:

- a. Language:** MacMillian Institute of Applied Health Sciences It complies, with section 17.5(b) in respect of language training, on standards set by the Language Program Accreditor. The College assist students to get language training if required through ESL centres.
- b. Housing:** We understand, that finding a place to live is a top priority when starting your academic journey in Canada. MacMillian Institute of Applied Health Sciences understand the search for a home away from home can be intimidating or confusing. Our international advisors help and direct students to resources to acquire accommodation within each students needs and framework.
As a private Career College, MacMillian Institute of Applied Health Sciences does not support “Housing” at its campus, however students are provided resources to find affordable housing of their choice. In Canada/Toronto there is a wide range of housing options available to suit every budget and lifestyle. e.g., homestay arrangements or links to one or more organizations to assist with finding appropriate housing. Because fees and services vary in regions across Canada/Toronto, housing rent differs in different areas Students can contact [can studentinfo@canadahomestaynetwork.ca](mailto:studentinfo@canadahomestaynetwork.ca) for information based on your study and accommodation requirements.
- c. Health Insurance:** While Canada is famous for its free Canadian health care, the majority of these services are only available to Canadian citizens and permanent residents. For this reason, all international students attending school in Canada must arrange for health insurance for the duration of their study program. international students in Ontario are not eligible for the provincial Ontario Health Insurance Plan (OHIP). There are a number of tools and resources available for international students wishing to explore private insurance options offered within Canada:

Find Health Insurance: This tool, operated by the Ombud Service for Life & Health Insurance, is a public service tool listing 99% of insurance programs offered by Canadian life and health insurance companies.

Ombud Service for Life & Health Insurance (OLHI): Canada’s independent information service for consumers of Canadian life and health insurance. This organization also acts as an independent complaint resolution service for insurance consumers.

- d. Taxes:** If you are an international student studying in Canada, you may have to file a Canadian income tax return. You must determine your residency status to know how you will be taxed in Canada.

International students are permitted and encouraged to complete a federal (Canada) and provincial (Quebec) income tax return. Employment income, scholarships, bursaries, and fellowships are normally subject to income tax.

Most international students completing a degree in Canada on a study permit are considered residents of Canada for income tax purposes; however, taxes are based on an individual’s specific circumstances. It’s very important that you consider the significance of your residential ties to Canada and determine your residency status prior to submitting an income tax return.

For more information about Canadian taxes, please see filing an income tax return as a student on the Government of Canada’s website or contact the Canada Revenue Agency (CRA).

Resources

- [Free tax clinics](#)
- [CRA - Are you an international student studying in Canada](#)
- [CRA - Taxes for international students studying in Canada](#)
- [CRA - Newcomers to Canada - immigrants and returning residents](#)
- [CRA - YouTube channel](#) Note: See international students and income tax videos
- [CRA - Learning about taxes](#)

e. Working in Canada

As an international student there are various options for work in Canada. Use the section below to determine what work rules you need to follow and the type of work opportunities that are available to you while pursuing your studies.

Full-time international students enrolled in a post-secondary program at a [Designated Learning Institution, external link](#) may work on or off-campus without a work permit if they meet all of the following conditions:

- Possess a valid study permit.
- Have already started to study in their program.
- Have a Social Insurance Number (SIN);
- Have conditions on their study permit that confirms on and off campus workeligibility.
- Are enrolled in a program that is more than six months in duration and leads to a degree or diploma.

Working on Campus: International students are eligible for the following on-campus categories:

1. Career Boost International Work Experience Program (CBI)
2. Other On-Campus Jobs3. Teaching Assistant (TA), Graduate Assistant (GA), Lab Monitor, or Invigilator

Start looking for the tools to succeed in building your career by visiting the following two websites:

MacMillian Institute of Applied Health Sciences provides academic, career and peer counselling supports. It also provides or links to such supports in the community,

Provides links to cultural or religious community organizations,

Provides Links and resource health and other social service supports,

Provides links to supports in the community.

Provides links to a current list of contacts to the nearest embassy or consulate representing the student's country of citizenship.

Related forms, legislation or external resources

- Immigration, Refugees and Citizenship Canada
- Ministry of Colleges and Universities – Tuition and Ancillary Fees Reporting Operating Procedure